

Class Proposal – Cincinnati – June 23-25, 2011

DUE 120 DAYS PRIOR TO SHOW DATES in order to market your class properly.

(Please list one class per sheet)

Instructors are requested to have a booth in order to present a class.

Presenter's Name: _____

Company Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____

Cell: _____ E-mail address: _____

Class Type: Hands-On with sewing machines *Hands-On class room for 16 - 20 students*
Two Hours ___ Three Hours ___ Four Hours ___ All Day ___ (6 hours)

Hands-On without sewing machines
One Hour ___ Two Hours ___ Three Hours ___ Four Hours ___ All Day ___ (6 hours)

Lecture/Demo
45 min - One Hour ___ 45 min to one hour with a 1/2 hour break .

Will you provide a project kit? Yes No Cost for kit \$ _____

Stage Presentation – Free to students Yes (30 minutes each)

Class Title or stage presentation title: _____

Class Description: Max. 60 words will be placed in brochure. An extended description may be submitted for the web site. Remember, the description and title of your class is very important to interest students. Make your class information stand out. Be descriptive and to the point. **You may use a separate paper for this description. Please submit a color photo of the project.**

Show Management DOES NOT provide digital projectors or computers. When ordered in advance, we can provide an overhead projector, flip chart and screen. We will also provide irons, ironing mats and cutting mats. Please indicate below what you need for your class. Orders made at the show will be at instructor's expense.

Flip chart Screen overhead projector irons ironing mats cutting mats
Rolling racks are NOT provided.

Show Management cannot assume responsibility for any AV or other equipment necessary for classes. All digital projectors and computers must be furnished by the instructor at their own expense. Projector and computer equipment setup is up to the instructor at their own expense. Electricity is provided in the classroom.

Instructor Bio: **On a separate paper**, please give us your bio. *Descriptions and bio's will be edited for length, content, and style.* Max. 40 words will be placed in the brochure. A full bio may be used on the web site. **Please submit a quality color photo of yourself for both show guides and web site.**

Will you be teaching at other events in the same area within 90 days of our event? Yes No

What show and where? _____

Fax to: 515-282-4483, OR mail to: CDM Shows, 2724 2nd Ave., Des Moines, IA 50313 • 800-473-9464